

## LOCAL ADMISSIONS FORUM

**Venue:** Town Hall, Moorgate  
Street, Rotherham. S60  
2TH

**Date:** Thursday, 23 June 2016

**Time:** 10.00 a.m.

### A G E N D A

1. Apologies for absence.
2. Minutes of the previous meeting held on 18th February, 2016, and matters arising. (Pages 1 - 5)
3. The Local Authority Report to the School Adjudicator. (Pages 6 - 20)
4. Academies update. (Pages 21 - 22)
5. Admissions update.
6. School Admission Appeals update.
7. Fair Access update.
8. School Organisation update.
9. Date and time of next meetings: -  
Dates and time to be confirmed/agreed with attendees: -
  - Thursday 3<sup>rd</sup> November, 2016, 10.00 am;
  - Thursday 16<sup>th</sup> February, 2017, 10.00 am;
  - Thursday 6<sup>th</sup> July, 2017, 10.00 am.

**LOCAL ADMISSIONS FORUM  
THURSDAY, 18TH FEBRUARY, 2016**

Present:- Mrs. I. Hartley (in the Chair from item 22); Mrs. M. Gambles, Mrs. C. Cockayne, Mr. G. Lancashire.

Officers in attendance were: - Mr. D. Fenton, J. Unwin, C. Stones, M. Jordan and H. Etheridge.

Apologies for absence were received from:- Councillor Watson and Mrs. P. Powell.

**21. APPOINTMENT OF CHAIR.**

Agreed: - (1) That Mrs. I. Hartley be appointed to Chair of the Rotherham Local Admissions Forum for the year.

(2) That the term of appointment last until the February, 2017 meeting.

**22. MINUTES AND MATTERS ARISING OF THE PREVIOUS MEETING HELD ON 5TH NOVEMBER, 2015.**

The minutes of the previous meeting held on 5<sup>th</sup> November, 2015, were considered. This meeting was not quorate.

There were no matters arising that were not covered by this meeting's agenda.

Agreed: - That the minutes of the previous meeting be agreed as an accurate record.

**23. TERMS OF REFERENCE.**

Rotherham Local Admissions Forum's Terms of Reference document was considered. The sections relating to attendance, quorum and membership were discussed in light of previous meetings' attendances being low/not quorate and the aspiration to increase attendance and participation at future meetings.

There were currently twelve members of the Rotherham Local Admissions Forum, which would make the quorum of one third (four members).

It was suggested that further efforts be made to invite attendance/participation by contacting all schools, Rotherham's school admission appeals members and local dioceses to let them know about the meeting and invite them to attend. Observers should be invited to the meeting to increase participation and relevance to the school sector.

It was also suggested that the covering letters that were sent out with the agenda and report packs make reference to the requirement for members

to submit their apologies if they could not attend and (9) 'non-attendance at three consecutive meetings may result in the termination of membership, at the discretion of Forum members'.

Agreed: - (1) That the Rotherham Local Admissions Forum's Terms of Reference document be noted.

(2) That efforts continue to try to broaden attendance by promoting the Forum to Rotherham's schools, appeal panel members, local dioceses and other stakeholders.

(3) That covering letters remind members of the need to submit apologies and the Forum's discretion to terminate membership.

(4) That the Rotherham Local Admissions Forum Terms of Reference document be annually reviewed.

#### **24. SCHOOLS ADMISSION CONSULTATION FOR THE 2017/17 ACADEMIC YEAR.**

Chris Stones, Principal Officer for School Planning, Admissions and Appeals Service, referred to the follow-up report to that presented in the Autumn term (Minute no. 15). The report had undergone consultation with governing bodies.

This report outlined the consultation timetable relating to the 2017/2018 admission year. Chris explained that the Rotherham Local Admissions Forum Spring term meeting needed to take place earlier in the term in order to meet the earlier consultation deadline set by the Department for Education. The Rotherham Local Admissions Forum would meet in February rather than March.

The document also covered: -

- Arrangements for Community and Controlled Schools;
- Voluntary Aided Schools/Academies and Trust Schools;
- Co-ordinated Admission Arrangements;
- Waiting Lists;
- Local Authority 'Admission to School' booklets;
- Consideration of the 'relevant area';
- Consideration of an in-year admissions policy;
- Admissions criteria for primary reception, year three and secondary year seven;
- The proposed net capacity of Rotherham's Schools, along with their admission numbers in 2016/2017 and 2017/2018.

Agreed: - (1) That the information shared be noted.

(2) That the spring term meetings of the Rotherham Local Admissions Forum take place in February so that the consultation reports on

forthcoming school years can be considered and reported to the Department for Education.

**25. ADMISSIONS AND SECONDARY SCHOOLS ALLOCATIONS FOR SEPTEMBER, 2016.**

Joanne Unwin, Principal School Planning, Organisation, Admissions and Appeals Service Officer, provided a verbal report on the arrangements relating to secondary school allocations for September, 2016.

- National Offer day would take place on 1<sup>st</sup> March, 2016;
- This year the Admissions Authority did not send out application forms to increase on-line applications;
- Where parents applied on-line, they would be informed of their allocated school place by email;
- For admission to secondary school in 2016/2017 school year, on-line applications amounted to 50-60% of the total received;
- The School Planning, Organisation, Admissions and Appeals Service would achieve financial and time savings as a result of increasing on-line applications;
- The on-line application software had experienced some compatibility issues with Apple products, but this had been rectified;
- The increased time capacity gained through applications being submitted on-line was being used to contact parents who had not yet made an application to ask for their preferences and to talk them through the on-line application process. This aimed to reduce the number of late applications, which could result in places not being received at parents' first preference if submitted after the allocation deadline.

The following questions and issues were raised following Joanne's presentation: -

- What support was there for people who did not have access to their own computer or internet?;
- Parents who opted to apply on-line were also asked to agree that they receive the decision by email too;
- George thanked the Admissions Team staff for the work that they did to contact parents and support them to make a preference within the deadline.

Agreed: - That the information shared be noted.

**26. SCHOOL ADMISSION APPEALS UPDATE.**

Hannah Etheridge, Senior Democratic Services Officer, reported on the current school admission appeals lodged in the spring term, 2016. In-year transfer appeals were continuing to be submitted, although the

number of appeals for the central primary schools had reduced due to Eastwood village Primary school opening in September, 2016. Multiple school admission appeal panels were taking place each month.

Further information would be provided in the annual refresher training for school admission appeal panel members relating to the cases where schools can refuse pupils when they were under their admission number.

Agreed: - That the information shared be noted.

## **27. SCHOOL ORGANISATION UPDATE.**

Dean Fenton, Service Lead for School Planning, Organisation, Admissions and Appeals, reported on the consultation that was ongoing relating to a proposal to close the Flanderwell Resource Unit. There were a small number of pupils who were accessing the Unit and two members of staff. It was proposed that the Unit be closed and the accommodation be used to increase the accommodation available to Flanderwell Primary School, which was increasing in popularity through its partnership with Wickersley Saint Alban's Primary School. The children accessing the Unit at Flanderwell could be appropriately accommodated in other provision.

Further information about the outcome of the consultation on the proposal would be shared at the next meeting of the Forum.

Agreed: - That the information shared be noted.

## **28. SCHOOL TERM DATES CONSULTATION 2017/2018.**

Chris Stones, Principal School Planning, Organisation, Admissions and Appeals Officer, provided an update on the consultation taking place relating to term dates for the 2017/2018 school year. This issue was reported to the last Rotherham Local Admissions Forum (Minute number 19) where the Forum's support for option one was confirmed. Consultation was taking place across South Yorkshire.

Rotherham's February half-term in 2016 had been different to many other areas of the country, including neighbouring authorities.

The outcome of the consultation in Rotherham was: -

Option One – 70%;  
Option Two – 12%;  
Option Three – 18%.

This would be reported back to the regional group. There was a risk that different term dates could be implemented across South Yorkshire in 2017/2018. An update would be provided to the next meeting on the regional decision/s.

Agreed: - That the information shared be noted.

**29. FAIR ACCESS PROTOCOL.**

Marina Jordan, Principal Appeals and Fair Access Officer, reported on the progress of Rotherham's Fair Access Protocol. Consultation had taken place with Rotherham's secondary schools between October and December, 2015 on four options for taking the agreement forward. There had been a 100% rate of response from all secondary schools and the Aspire PRU.

It was agreed that the current model should be maintained although future consultation may be required when the developing Social, Emotional and Mental Health (SEMH) partnerships that schools were setting up were operational.

Agreed: - That the information shared be noted.

**30. ACADEMIES CONVERSION UPDATE**

The February 2016 list of Rotherham schools that were academies and applying to become academies was shared. This was around 40 schools.

Agreed: - That the information shared be noted.

**31. DATES OF FUTURE MEETINGS: -**

Agreed: - (1) That the next Rotherham Local Admissions Forum take place on Thursday 23<sup>rd</sup> June, 2016, to start at 10.00 am in the Rotherham Town Hall.

The agenda is to include the Annual Admissions Report prior to it being submitted to the Schools' Adjudicator.

(2) That the next meeting take place on Thursday 3<sup>rd</sup> November, 2016.



**Office of  
the Schools  
Adjudicator**

**LOCAL AUTHORITY REPORT  
TO  
THE SCHOOLS ADJUDICATOR  
FROM  
Rotherham Local Authority**

**30 JUNE 2016**

**Report Cleared by (Name): Dean Fenton**

**(Title): Service Lead – School Planning, Admissions  
& Appeals**

**Date submitted:**

**By (Name): Christopher Stones**

**(Title): Principal Officer, School Planning, Admissions and Appeals**

**Contact email address: Dean.Fenton@rotherham.gov.uk  
Christopher.Stones@rotherham.gov.uk**

**Telephone number: 01709 254821/254831**

**[www.gov.uk/government/organisations/office-of-the-schools-adjudicator](http://www.gov.uk/government/organisations/office-of-the-schools-adjudicator)**

**Please email your completed report to: [osa.team@osa.gsi.gov.uk](mailto:osa.team@osa.gsi.gov.uk)**

## **Introduction**

1. Section 88P of the School Standards and Framework Act 1998 requires Local Authorities to make an annual report to the adjudicator.
2. The School Admissions Code (the Code) at paragraph 6 sets out the requirements for reports by local authorities. Paragraph 3.23 specifies what must be included as a minimum in the report to the adjudicator and makes provision for the local authority to include any other local issues.
3. There are other matters concerning admissions, some suggested by local authorities themselves, about which it would be useful to have a view. Rather than undertake a separate exercise in which information is sought from local authorities, you are asked to include any relevant information in your report to the adjudicator.

## **Completing the Template**

**This template is designed to be completed electronically - boxes will expand as necessary. Please note that we will contact you if any data boxes have not been completed. However if there are any blank comment boxes we will presume that you have no comments to make.**

**Throughout this report, please include middle deemed primary schools as for pupils up to age 11 and middle deemed secondary schools as for pupils over 11. For schools that have children of primary and secondary age and are not designated as a middle school please record them as all-through schools.**

**Where a type of school is given, foundation covers foundation schools and foundation schools with a foundation (trust schools). Academy schools should be recorded by the individual type of academy school, namely, academy, free school, UTC or studio school.**

### **1. Local Authority school numbers**

Please give the total number of schools by type within your local authority as at 30 June 2016.

<b>Type of School</b>	<b>Number of Schools for pupils up to age 11</b>	<b>Number of Schools for pupils over age 11</b>	<b>Number of all-through schools</b>
<b>Community</b>	51	2	0
<b>Voluntary Controlled</b>	2	0	0
<b>Voluntary Aided</b>	6	1	0
<b>Foundation</b>	0	1	0
<b>Academy</b>	35	11	1
<b>Free School</b>	0	0	0



<b>UTC</b>	N/A	0	0
<b>Studio School</b>	N/A	0	0

## 2. Admission Arrangements for Admissions in September 2016

The Code at paragraph 3.23 requires that each local authority provides “*information about how admission arrangements in the area of the local authority serve the interests of looked after children and previously looked after children, children with disabilities and children with special educational needs, including any details of where problems have arisen*”.

Please include details of:

1. Any ways in which each of the following groups of children have been especially well served; and
2. Any difficulties that have arisen for each group of children while allocating places for admission in September 2016.

(a) How well are the interests of **looked after children** served?

Tick as appropriate: Fully  In part  Not satisfactory

Comments: The Head of our Virtual School is fully involved with all LAC applications.

(b) How well are the interests of **previously looked after children** served?

Tick as appropriate: Fully  In part  Not satisfactory

Comments: As above.

(c) How well are the interests of **children with disabilities** served?

Tick as appropriate: Fully  In part  Not satisfactory

Comments: SEN/EHCP officers are engaged where necessary to support the admission/transfer process. Schools and Academies liaise with relevant and appropriate professionals to support a smooth transition. The Authorities Accessibility Strategy is currently being revised.

(d) How well served are **children who have special educational needs and who have a statement of special needs** that names a school (or an education health and care plan)?

Tick as appropriate: Fully  In part  Not satisfactory

Comments:

- (e) How well served are those **children who have special needs, but do not have a statement?**

Tick as appropriate: Fully  In part  Not satisfactorily

Comments:

### 3. Co-ordination of admissions

#### A) During the normal admissions round

Please assess the effectiveness of co-ordination of primary and secondary admissions for September 2016 in your local authority, highlighting any particular strengths in the process or any problems that have arisen.

##### Primary

- (a) How well has the operation of national offer day worked for primary admissions this year compared with previous years?

Tick as appropriate: Better  The same  Less well

Comments: One neighbouring Authority exchanged electronic files at a very late stage in the process. In terms of parental preference the outcome was positive in relation to first places satisfied. Rotherham remains a net importer of extra district pupils.

##### Secondary

- (b) How well has the operation of national offer day worked for secondary admissions this year compared with previous years?

Tick as appropriate: Better  The same  Less well

Comments: No problems highlighted, a positive outcome for parents in relation to first places satisfied. Rotherham remains a net importer of extra district pupils.

- (c) If you have any UTCs or studio schools in your area, do you co-ordinate admissions for entry at the relevant year group for entry to these schools?

Tick as appropriate: Yes  No  N/A

If **YES**, please comment on how well the admissions process is working for these schools:

If **NO**, do you have any evidence about how well the admission process is working for individual UTCs or studio schools?

Tick as appropriate: Yes  No

If **YES**, please comment:

## B) In-year admissions

The Code sets out that in-year admissions do not have to be co-ordinated by the local authority.

- (a) How many **pupils** have needed a school place because they do not have one or because parents have applied for a place as an in-year admission for any other reason between 1 September 2015 and 15 June 2016?

Number of pupils up to age 11	Number of pupils over age 11	Number of post-16 students
1002	326	N/A

- (b) Does your local authority co-ordinate in-year admissions for all, some or none of the schools in your area?

Tick as appropriate: All  Some  None

If 'Some', please complete the table below as appropriate

Type of School	Number of Schools for pupils up to age 11	Number of Schools for pupils over age 11	Number of all-through schools
<b>Community</b>	51	2	0
<b>Voluntary Controlled</b>	2	0	0
<b>Voluntary Aided</b>	6	1	0
<b>Foundation</b>	0	1	0
<b>Academy</b>	35	9	1
<b>Free School</b>	N/A	N/A	N/A
<b>UTC</b>	N/A	N/A	N/A
<b>Studio School</b>	N/A	N/A	N/A

- (c) Do you have any information about how many schools parents might approach before obtaining a place? Please comment on any issues that have come to your attention.

Comments: Unknown. Parents may contact a school regarding availability

before making an application. We approach schools on parent's behalf once an application has been made.

- (d) How confident are you that the requirements of the Code at paragraph 2.22, for schools to keep the local authority informed in a timely manner about applications and the outcomes, are being met? (If you co-ordinate all admissions for all schools then please tick not applicable.)

Tick as appropriate:

Very confident  Confident  Not confident  Not applicable

- (e) Across your local authority, how well have in-year admissions worked this year?

Tick as appropriate: Better than last year  The same as last year   
Less well than last year

- (f) Please comment on the effectiveness overall of in-year admission arrangements across all types of schools in your local authority.

Comments: Two Secondary Academies process their own admissions and respond to parents directly, they do not always notify the LA of the outcome. An increasing number of schools are refusing applications below their published admission number. There is still a reluctance to admit Year 11 pupils at any point during the Academic Year, due to impact on exam results and also Year 6 pupils prior to SATS.

#### 4. Fair Access Protocol

The Code at paragraph 3.9 requires each local authority to have agreed a Fair Access Protocol with the majority of schools in its area. Paragraph 3.11 of the Code requires that all admission authorities must participate in the Fair Access Protocol.

- (a) Please confirm that your local authority has a Fair Access Protocol that has been agreed with the majority of schools in your area.

Tick as appropriate: Yes  No

If **NO**, please explain:

- (b) Although a majority of schools, and perhaps all, will have agreed the Fair Access Protocol, some may not have done so. Please state how many schools have not agreed your Fair Access Protocol.

Type of School	Number of Schools for pupils up to age 11	Number of Schools for pupils over age 11	Number of all-through schools
Community	0	0	N/A
Voluntary Controlled	0	N/A	N/A
Voluntary Aided	0	0	N/A
Foundation	0	0	N/A
Academy	0	0	0
Free School	N/A	N/A	N/A
UTC	N/A	N/A	N/A
Studio School	N/A	N/A	N/A

(c) Where schools did not agree the Fair Access Protocol, please say why they did not agree.

Comments: N/A

(d) (i) Please give your assessment of how well your Fair Access Protocol has worked in the academic year 2015/16 in placing children without a school place in schools in a timely manner.

Tick as appropriate: Very well  Mostly well  Some difficulties

(ii) What is your general assessment of the working of the protocol compared with last year?

Tick as appropriate: More effective  As effective  Less effective

(iii) How frequently has the protocol been used to place a child compared with last year?

Tick as appropriate: More frequently  Same frequency  Less frequently

(e) Have you any examples of particularly effective collaboration and working with individual schools, for example, placing children in year 6 of a primary school or years 10 and 11 of a secondary school?

Tick as appropriate: Yes  No

Comments:

(f) Have you had specific problems in allocating a place through the protocol, for example, where a school has been reluctant to accept a child?

Tick as appropriate: Yes  No

Comments: Secondary schools are reluctant to put pupils on roll immediately, preferring to have an alternative provision safety net e.g. sponsored integration/transition from Pupil Referral Unit/other alternative provision or for a pupil new to area from alternative provision out of Authority.

Some parents of the older secondary age pupils, who are allocated school places under the Fair Access Protocol, decline to contact the relevant schools to take up the offer of a school place and are subsequently referred to the Education Welfare Officers/Early Help Teams.

- (g) How many children have been admitted under the protocol to each type of school in your area? How many children have been refused admission to a school?

Type of School	Number of children admitted			Number of children refused admission		
	Schools for pupils up to age 11	Schools for pupils over age 11	All-through schools	Schools for pupils up to age 11	Schools for pupils over age 11	All-through schools
Community	1	2	0	0	0	0
Voluntary Controlled	0	0	0	0	0	0
Voluntary Aided	0	0	0	0	0	0
Foundation	0	0	0	0	0	0
Academy	0	4	0	0	0	0
Free School	N/A	N/A	N/A	N/A	N/A	N/A
UTC	N/A	0	N/A	N/A	N/A	N/A
Studio School	N/A	0	N/A	N/A	N/A	N/A

- (h) If children have not been placed successfully in a school through the protocol, have you used the direction process to provide a place for a child?

Tick as appropriate: Yes  No  N/A

- (i) If **YES**, how many children have been placed and in which type of school as a result of a direction, including a direction via the EFA on behalf of the Secretary of State or after a referral to the Adjudicator?

Type of School	Number of Schools for pupils up to age 11	Number of Schools for pupils over age 11	Number of all-through schools
Community	N/A	N/A	N/A
Voluntary Controlled	N/A	N/A	N/A
Voluntary Aided	N/A	N/A	N/A
Foundation	N/A	N/A	N/A
Academy	N/A	N/A	N/A
Free School	N/A	N/A	N/A
UTC	N/A	N/A	N/A

<b>Studio School</b>	N/A	N/A	N/A
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- (j) Please add any other relevant information you wish to include in sections g - i concerning Fair Access Protocols.

Comments: Following a consultation with Secondary Schools in the Autumn Term on a revised protocol a majority of schools agreed a protocol and all schools are engaged. The LA is currently consulting on a revised Primary protocol.

## 5. Admission Appeals

The Code requires data to be collected about appeals. In order to meet this requirement the DfE will use the latest published Statistical First Release: admission appeals for maintained and academy primary and secondary schools in England.

Taking into account comments reported in 2014, and data gathered for the first time in 2015, in response to the invitation to “*add any comments about the appeals process in your area*”, it would be helpful to gather views once again across all local authorities on the extent to which schools that are their own admission authority continue to use local authority services for admission appeals.

- (a) Do any own admission authority schools use any of your services as part of the appeals process?

Tick as appropriate:      Yes       No

- (b) If yes, please indicate the number of schools that use at least some of your services

Type of School	Number of Schools for pupils up to age 11	Number of Schools for pupils over age 11	Number of all-through schools
<b>Voluntary Aided</b>	8	1	0
<b>Foundation</b>	0	0	0
<b>Academy</b>	36	12	1
<b>Free School</b>	N/A	N/A	N/A
<b>UTC</b>	N/A	N/A	N/A
<b>Studio School</b>	N/A	N/A	N/A

- (c) Please indicate the services that are used :

Type of School	Schools for pupils up to age 11(Y/N)	Schools for pupils over age 11 (Y/N)	All- through schools (Y/N)
<b>Full appeals process</b>	Y	Y	Y

<b>Legal advice</b>	Y	Y	Y
<b>Assistance in the preparation and presentation of case documentation</b>	Y	Y	Y

(d) Please add any other service related to appeals obtained from your local authority

Comment: Please note regarding question ( c ) above the relevant Admissions Authority prepares and presents the cases for Voluntary Aided Schools and Voluntary Aided Academies.  
All Academies now use the Local Authority's Appeals Service. Some Academies request LA Officers to present cases on their behalf.

(e) Please add comments about any aspects of the appeals process in your area that work well or that cause difficulties, as appropriate.

Comment: Mostly works very well.

## 6. Other Issues

### A. Objections to admission arrangements

Paragraph 3.2 in the Code says “*local authorities **must** refer an objection to the Schools Adjudicator if they are of the view or suspect that the admission arrangements that have been determined by other admission authorities are unlawful*”.

(a) How many sets of admission arrangements of schools were queried directly by your local authority with schools that are their own admission authority because they were considered not to comply with the Code?

Type of School	Number of Schools for pupils up to age 11	Number of Schools for pupils over age 11	Number of all-through schools
<b>Voluntary Aided</b>	0	0	N/A
<b>Foundation</b>	N/A	0	N/A
<b>Academy</b>	0	0	0
<b>Free School</b>	N/A	N/A	N/A
<b>UTC</b>	N/A	N/A	N/A
<b>Studio School</b>	N/A	N/A	N/A

(b) How confident are you that own admission authority admission arrangements are now fully compliant with the Code?

Tick as appropriate: Very confident  Confident  Not confident



- (c) How many schools did not send you a copy of their full admission arrangements, including any supplementary information form (or any such form by another name, for example, religious inquiry form) if one is used, by 15 March, as required by paragraph 1.47 of the Code?

Type of School	Number of Schools for pupils up to age 11	Number of Schools for pupils over age 11	Number of all-through schools
<b>Voluntary Aided</b>	0	0	N/A
<b>Foundation</b>	N/A	0	N/A
<b>Academy</b>	0	0	0
<b>Free School</b>	N/A	N/A	N/A
<b>UTC</b>	N/A	N/A	N/A
<b>Studio School</b>	N/A	N/A	N/A

#### **B. Fraudulent applications**

- (a) Is there any concern in your local authority about fraudulent applications?

Tick as appropriate:      Yes       No

- (b) Did your local authority make any offers on national offer days that were subsequently withdrawn as a result of a fraudulent application?

Tick as appropriate:      Yes       No

- (c) If **YES**, how many for each type of school?

Type of School	Number of Schools for pupils up to age 11	Number of Schools for pupils over age 11	Number of all-through schools
<b>Community</b>	1	0	N/A
<b>Voluntary Controlled</b>	0	0	N/A
<b>Voluntary Aided</b>	0	0	N/A
<b>Foundation</b>	N/A	0	N/A
<b>Academy</b>	0	0	0
<b>Free School</b>	N/A	N/A	N/A
<b>UTC</b>	N/A	N/A	N/A
<b>Studio School</b>	N/A	N/A	N/A

- (d) What action is your LA taking to prevent fraudulent applications?

Comment: Investigation of potential allegation of fraud by a third party, by requesting proof of address, address confirmation checks, electoral register checks and others allowed under the data protection act.

**C. Summer-born children, deferred entry and part-time attendance**

The DfE issued revised guidance in December 2014 “Advice on the admission on summer-born children” for local authorities, school admission authorities and parents ([Link to Guidance](#)). The Code at paragraph 2.16 deals with deferred entry and/or part-time attendance for children in the year they reach compulsory school age. Paragraph 2.17, 2.17A and 2.17B refer to the admission of children outside their normal age group.

- (a) Do you keep data for any schools on the number of requests from parents who ask that their child is admitted to a class outside their normal age group?

Tick as appropriate:      Yes       No

- (i) For community and voluntary controlled schools:      Yes       No

- (ii) For own admission authority schools:      Yes       No

If **YES** in answer to (a) above, please complete the tables:

Type of School	In 2015, how many requests for deferred admission to year R in 2016 were agreed for a child who will have reached the normal age for Year 1?
Community & Voluntary Controlled	0
Own Admission Authority	0

Type of School	How many requests to defer admission to year R in 2016 were received?	How many of those requests were subsequently agreed?
Community & Voluntary Controlled	1	1
Own Admission Authority	0	0

- (b) What reasons, if known, were given for seeking to defer the admission to year R of children for a full school year?

Comments: Compelling Social and Medical reasons supported by professional practitioners which related to a previous Looked After Child. Application withdrawn prior to offer day and parent to apply in the next round.

- (c) Do you have any other comments on the matter of admission of

summer-born children, including requests to delay admissions made after the allocation of places in the normal admissions round?

Comments: Deferral should only be in exceptional circumstances and supported by written professional evidence. Parents to be aware that any request to defer out of normal age group after the offer day would result in the withdrawal of place offered – the parent would be advised that they will be required to re-apply in the next admissions round if the request to defer is agreed.

(d) Do you have any comments about paragraph 2.16c) in the Code concerning the offer and/or take-up of part-time attendance by children below compulsory school age?

Comments: No formal written requests have been received. The information is available to parents via the Primary Admissions booklet. Parents who are considering deferring admission and have contacted Admissions for advice are informed that this option is available for them to consider as an alternative, specific arrangement would need to be made between the parent and Head Teacher in relation to individual cases.

**D. Pupil, service and early years premium**

The 2014 Code permits all schools to give priority for admission in 2016 to children eligible for the pupil, service or early years premium (paragraphs 1.39A and 1.39B). If admission authorities wish to introduce such a priority they must have consulted as required by the Code in paragraphs 1.42-1.45.

(a) Pupil and service premium

In respect of community and voluntary controlled schools:

Type of School	Has the LA considered giving priority to pupil/service premium? (Y/N)	If YES, have you consulted on this? (Y/N)	In response to consultation has the priority been implemented? (Y/N)
<b>Community Primary</b>	Y	N	N/A
<b>Voluntary Controlled Primary</b>	Y	N	N/A
<b>Community Secondary</b>	Y	N	N/A
<b>Voluntary Controlled Secondary</b>	N	N	N/A

Comments: After consideration by Local Elected Members and the Local Admissions Forum, a decision was taken not to proceed to consultation at this

stage as Rotherham consistently satisfies over 90% of first preferences.

In respect of own admission authority schools:

Type of School	Has the LA been consulted by any own admission authority of the type shown below on giving priority to pupil/service premium? (Y/N)	If YES in response to consultation, for how many schools has the priority been implemented? (Please give the number)
Voluntary Aided Primary	N	N
Foundation Primary	N	N
Academy Primary	N	N
Free School Primary	N/A	N/A
Voluntary Aided Secondary	N	N
Foundation Secondary	N	N
Academy Secondary	N	N
Free School Secondary	N/A	N/A
UTC	N/A	N/A
Studio School	N/A	N/A

Comments:

(b) Early years pupil premium - nursery priority

In respect of community and voluntary controlled schools:

Type of School	Has the LA considered giving priority to early years pupil premium? (Y/N)	If YES, have you consulted on this? (Y/N)	In response to consultation has the priority been implemented? (Y/N)
Community Primary	Y	N	N
Voluntary Controlled Primary	Y	N	N

Comments: After consideration by Local Elected Members and the Local Admissions Forum, a decision was taken not to proceed to consultation at this stage as Rotherham consistently satisfies over 90% of first preferences and no issues have been raised with the Local Authority.

In respect of own admission authority schools:

Type of School	Has the LA been consulted by any own admission authority of the type shown below on giving priority to early years pupil premium? (Y/N)	If YES in response to consultation, for how many schools has the priority been implemented? (Please give the number)
Voluntary Aided Primary	N	N
Foundation Primary	N	N
Academy Primary	N	N
Free School Primary	N/A	N/A

Comments:

### E. Local Authority Issues

Please provide details of any other issues that you would like to raise and/or comment on that have not been already covered in this report.

Comments: Our major concern continues to be schools refusing applications whilst under Published Admission Number, leading to children being unnecessarily out of school. Schools are increasingly concerned about the impact of admitting certain pupils, (e.g. with challenging behaviour/poor attendance or in specific year groups), on attainment outcomes.

**Thank you for completing this report**

Please email your completed report to: [osa.team@osa.gsi.gov.uk](mailto:osa.team@osa.gsi.gov.uk)

## Rotherham Academies Update - June 2016

Name of Academy	Name of Predecessor School	Open	Proposed conversion	Lead Sponsor / Name of Trust	Notes
Maltby Academy	Maltby Community School	Jan-10		U-Xplore	
Brinsworth Comprehensive School	Brinsworth Comprehensive School	Oct-10		Learner Engagement and Achievement Partnership Multi-Academy Trust	
Wales High School	Wales High School	Oct-10		None	
Aston Academy	Aston Comprehensive School	May-11		Aston Community Education Trust	
St Bernard's Catholic High School	St Bernard's Catholic High School	Jul-12		Holy Spirit Umbrella Trust (St Bernard's Learning Community)	
Thurcroft Junior Academy	Thurcroft Junior School	Jul-12		Aston Community Education Trust	
Coleridge Primary School	Coleridge Primary School	Apr-13		Central Learning Partnership Trust	PFI School - Sponsored Academy
East Dene Primary School	East Dene Junior & Infant School	Apr-13		Central Learning Partnership Trust	PFI School - Sponsored Academy
St Bede's Catholic Primary School	St Bede's Catholic Primary School	Jul-13		Holy Spirit Umbrella Trust (St Bernard's Learning Community)	
St Gerard's Catholic Primary School	St Gerard's Catholic Primary School	Jul-13		Holy Spirit Umbrella Trust (St Bernard's Learning Community)	
St Mary's (Herringthorpe) Catholic Primary School	St Mary's (Herringthorpe) Catholic Primary School	Jul-13		Holy Spirit Umbrella Trust (St Bernard's Learning Community)	
St Mary's Catholic Primary School (Maltby)	St Mary's Catholic Primary School (Maltby)	Jul-13		Holy Spirit Umbrella Trust (St Bernard's Learning Community)	
Wingfield Academy	Wingfield Business and Enterprise College	Aug-13		None	PFI School
Canklow Woods Primary School	Canklow Woods Primary School	Sep-13		White Woods Primary Academy Trust	Sponsored Academy
Whiston Junior & Infant School	Whiston Junior and Infant School	Sep-13		White Woods Primary Academy Trust	Sponsored Academy
Whiston Worrygoose Junior & Infant School	Whiston Worrygoose Junior and Infant School	Sep-13		White Woods Primary Academy Trust	
Thrybergh Academy and Sports College	Thrybergh School and Sports College	Oct-13		None	PFI School
Sandhill Primary Academy	Rawmarsh Sandhill Primary School	Dec-13		Sandhill Multi Academy Trust	Re-broker to Wickersley Partnership Trust from the 1 <sup>st</sup> September 2016 - Awaiting RSC approval
Oakwood Academy	Oakwood High School	Dec-13		Inspire Trust	Changed from Oakwood Learning Community Trust to Inspire Trust on the 4th March 2016.
Brookfield Primary Academy	Swinton Brookfield Primary School	Jan-14		Wakefield City Academies Trust	
Maltby Redwood Academy	Maltby Redwood Junior & Infant School	Feb-14		Maltby Learning Trust	
St Joseph's Catholic Primary School (Dinnington)	St Joseph's Catholic Primary School (Dinnington)	Feb-14		Holy Spirit Umbrella Trust (St Bernard's Learning Community)	
Wickersley School and Sports College	Wickersley School and Sports College	Mar-14		Wickersley Partnership Trust	PFI School
Rawmarsh Ashwood Academy	Rawmarsh Ashwood Primary School	Apr-14		Ashwood Multi-Academy Trust	Re-broker to Wickersley Partnership Trust from the 1 <sup>st</sup> September 2016 - RSC Approved
Thrybergh Academy and Sports College	Dalton Foljambe Primary School (Thrybergh Academy and Sports College)	May-14		Thrybergh Academy and Sports College	This is an amalgamation between Thrybergh and Dalton to form a 3-16 through school.
Sitwell Junior School	Sitwell Junior School	Jul-14		Inspire Trust	Changed from Oakwood Learning Community Trust to Inspire Trust on the 4th March 2016.
Thrybergh Primary School	Thrybergh Primary School	Jul-14		Ashwood Multi-Academy Trust	Re-broker to Wickersley Partnership Trust from the 1 <sup>st</sup> September 2016 - RSC Approved
Rawmarsh Community School	Rawmarsh Community School	Aug-14		Wickersley Partnership Trust	Sponsored Academy
Bramley Grange Primary School	Bramley Grange Primary School	Oct-14		The Grange Trust	
Rawmarsh Monkwood Primary School	Rawmarsh Monkwood Primary School	Oct-14		Sandhill Multi Academy Trust	Re-broker to Wickersley Partnership Trust from the 1 <sup>st</sup> September 2016 - Awaiting RSC approval
St Albans CofE School	St Albans C of E School	Oct-14		DS Academy Trust	
Listerdale Primary School	Dalton Listerdale Junior and Infant School	Nov-14		The Children's Academy Trust	
Anston Greenland's Primary School	Anston Greenland's Primary School	Nov-14		The Children's Academy Trust	
Wickersley Northfield Lane Primary School	Wickersley Northfield Lane Primary School	Nov-14		White Woods Primary Academy Trust	
Aston All Saints C of E School	Aston All Saints C of E School	Dec-14		DS Academy Trust	
Maltby Manor Academy	Maltby Manor Junior and Infant School	Dec-14		Maltby Learning Trust	Sponsored Academy
Flanderwell Primary School	Flanderwell Primary School	Feb-15		DS Academy Trust	
Thrybergh Fullerton C of E Primary Academy	Thrybergh Fullerton C of E School	Feb-15		DS Academy Trust	
Trinity Croft C of E Primary Academy	Trinity Croft C of E School	Feb-15		DS Academy Trust	
Dinnington High School	Dinnington Comprehensive School	Feb-15		Learner Engagement and Achievement Partnership Multi-Academy Trust	

## Rotherham Academies Update - June 2016

Name of Academy	Name of Predecessor School	Open	Proposed conversion	Lead Sponsor / Name of Trust	Notes
Maltby Lillyhall Academy	Maltby Lillyhall Primary School	Mar-15		Maltby Learning Trust	
Ravenfield Primary Academy	Ravenfield Primary School	Mar-15		Maltby Learning Trust	
Herringthorpe Junior School	Herringthorpe Junior School	Apr-15		Willow Tree Academy	
Greasbrough Primary School	Greasbrough J & I School	Jul-15		Willow Tree Academy	
Springwood Junior Academy	Aston Springwood Junior and Infant School	Jul-15		Aston Community Education Trust	
Eastwood Village Primary School	NA	Sep-15		Central Learning Partnership Trust	New school.
Winterhill School	Winterhill School	Feb-16		Leaders in Learning Multi Academy Trust	PFI School
Dinnington Primary School	Dinnington Primary School	May-16		White Woods Primary Academy Trust	
Maltby Hilltop	Maltby Hilltop	Jun-16		Nexus Multi Academy Trust	
Kelford School	Kelford School	Jun-16		Nexus Multi Academy Trust	
Abbey School	Abbey School	Jun-16		Nexus Multi Academy Trust	Sponsored Academy
*Catcliffe Primary School	Catcliffe Primary School		Jul-16	Learner Trust	
*High Greave Infant School	High Greave Infant School		Jul-16	Learner Trust	
*High Greave Junior School	High Greave Junior School		Jul-16	Learner Trust	
*Aston Hall Junior and Infant School	Aston Hall Junior and Infant School		Aug-16	Wickersley Partnership Trust	
*Aston Lodge Primary School	Aston Lodge Primary School		Aug-16	Wickersley Partnership Trust	
*Brinsworth Whitehill Primary School	Brinsworth Whitehill Primary School		Aug-16	Wickersley Partnership Trust	
*Brinsworth Manor Junior School	Brinsworth Manor Junior School		Sep-16	White Woods Primary Academy Trust	
*Swinton Community School	Swinton Community School		Sep-16	Aston Community Education Trust	
*Swinton Queen Primary School	Swinton Queen Primary School		Sep-16	White Woods Primary Academy Trust	
*Maltby Crags Primary School	Maltby Crags Primary School		Oct-16	The Rose Learning Trust	PFI School
*Wath CofE Primary School	Wath CofE Primary School		Oct-16	James Montgomery Trust	
*Aughton Primary School	Aughton Primary School		Oct-16	Aston Community Education Trust	
*Clifton Community School	Clifton Community School		Nov-16	Wickersley Partnership Trust	PFI School - Sponsored Academy - Further discussions with RSC on timescales for conversion.
*Wath Central Primary School	Wath Central Primary School		Nov-16	James Montgomery Trust	PFI School - Sponsored Academy
*Swinton Fitzwilliam Primary School	Swinton Fitzwilliam Primary School		Nov-16	White Woods Primary Academy Trust	
*Brampton Ellis CofE Primary School	Brampton Ellis CofE Primary School		Dec-16	James Montgomery Trust	
*Anston Brook Primary School	Anston Brook Primary School		Jan-17	White Woods Primary Academy Trust	
*Woodsettes Primary School	Woodsettes Primary School		Jan-17	White Woods Primary Academy Trust	
*Wentworth CofE Primary School	Wentworth CofE Primary School		Feb-17	White Woods Primary Academy Trust	
*Brampton Cortonwood Infant School	Brampton Cortonwood Infant School		Mar-17	James Montgomery Trust	
*Kilnhurst Primary School	Kilnhurst Primary School		Mar-17	White Woods Primary Academy Trust	
*Wath Victoria Primary School	Wath Victoria Primary School		Mar-17	James Montgomery Trust	
*Roughwood Primary School	Roughwood Primary School		Apr-17	Willow Tree Academy	

\* Name of academy to be confirmed

MAT - Multi Academy Trust